

Procurement Services Overview

Our advanced approach to offering a single source procurement solution is essential for our clients to get the benefit of our expertise and our long-standing relationships with our extensive list of professional suppliers and vendors. We have worked hand-in-hand, for almost 40 years, with skilled artists and craftsmen from across the industries to assure that our Designers and Procurement Team are knowledgeable and savvy in the customizations, offerings and high standards of production for each manufacturer. This service ensures that the end result satisfies the overall conceptual design, as well as budgetary requirements for our clients both regionally and nationally.

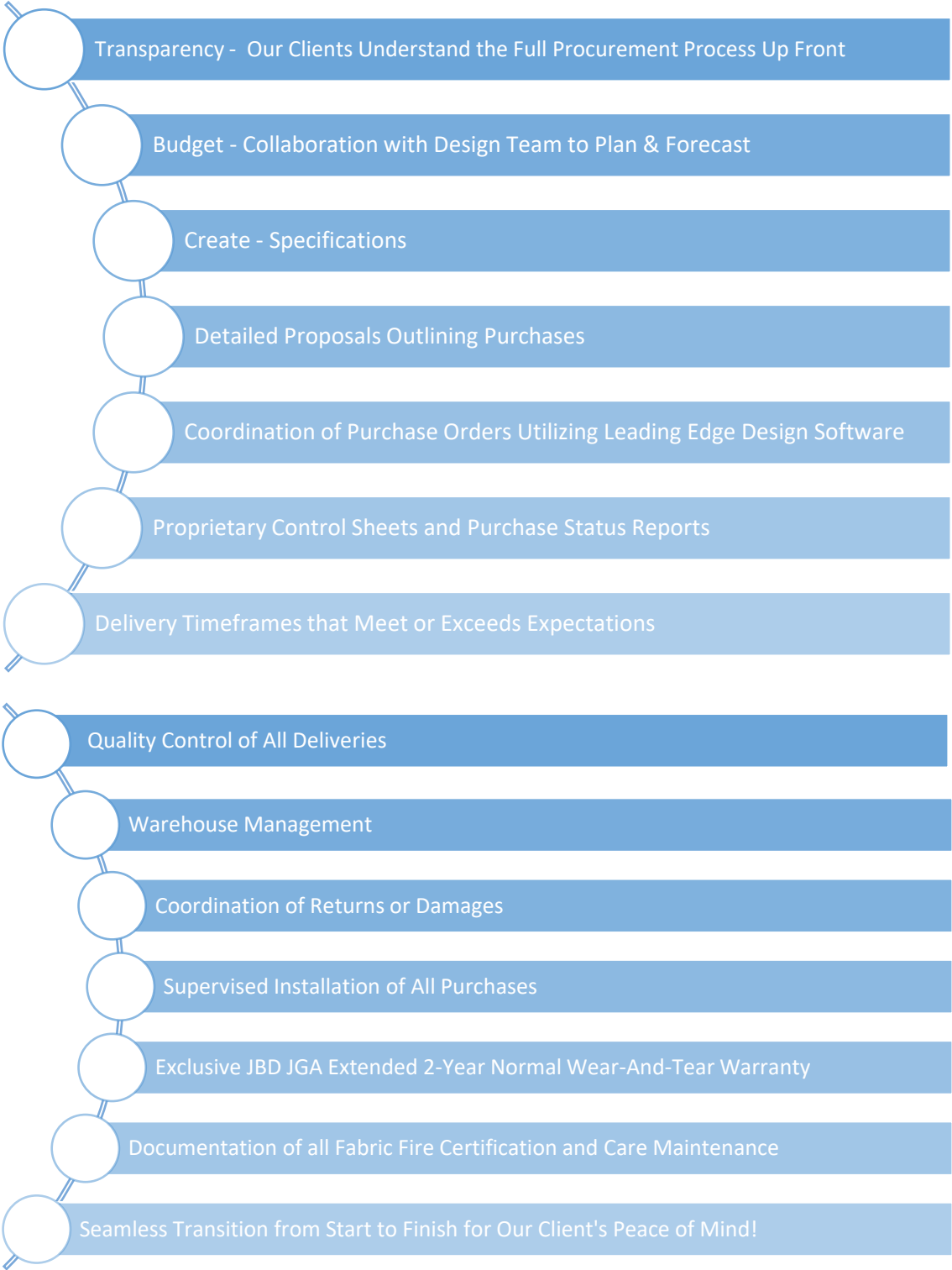
JBD JGA Design and Architecture, founded in 1983, as part of our procurement services provides an all-inclusive turnkey solution to complement our design services and tightly manage your project furniture, fixtures, equipment and accessory purchases. Our Procurement Team is experienced at maintaining budgets, schedules and making cost effective decisions to assure on schedule delivery and organize installations.

We do more than just order furniture and have it delivered to you. When you work with our professional team, it may seem like everything behind the scenes runs seamlessly however, ordering large quantities of customized furniture, ornate lighting and the myriad intricate pieces is time consuming and requires attention to detail. Our Procurement Team takes control and with years of experience, coordinates everything to ensure that the client's expectations are surpassed.



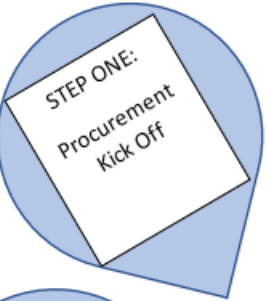
Process of Procurement

Listed are some of the procurement stages that we look after, so that you don't have to:



Procurement Cycle

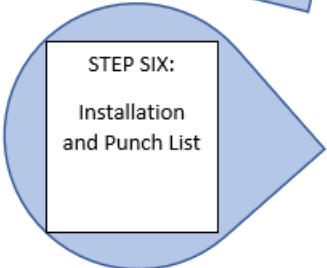
~At conclusion of the Design Process
 ~Assignment/Introduction of Procurement Coordinator
 ~In House Project and Specifications review
 ~Review schedule requirements
 ~Review budgetary requirements



~Verification of Vendor quotes
 ~Review Warranty Information
 ~Quotation Negotiations with Vendors
 ~Award Vendor Contracts



~Develop Proposal and issue to client for approval
 **After Approval:
 ~Submit purchase orders to vendors
 ~Develop project accounting and Control Sheets



~Coordination of installation
 ~Creation of Final Punch List
 ~Issuance of Warranty Information, Manuals and Certifications
 ~Final Project Close-Out
 ~Client Satisfaction Review
 ~Warranty Follow-up
 ~Post Occupation Assistance



~Shipping damage reporting and remediation
 ~Warehousing Coordination
 ~Expediting and Logistics coordination
 ~Expedition of re-orders (as necessary)



~Shop drawing review and sign off
 ~Vendor Invoice review and approval
 ~Project update with team and client

Our Work and Our Clients

See for yourself what some of our clients have to say about their experiences with the JBD JGA Procurement Team.

“We selected JBD & JGA to work on our Clubhouse Renovation and Restoration due to their unparalleled experience with planning major projects, Clubhouse design, architectural excellence and cultural fit with our Club leadership group. We could not be more pleased with the process and end result.”



- Bob McKillip, Committee Chair, Ridgewood Country Club

"Our experience using JBD JGA Design and Architecture, for recent renovations at The Nassau Club was exceptional. Their programming, attention to detail, and ability to create beautiful, lasting spaces while improving its functionality proves they understand how the private club industry works. They took the necessary steps to guide us through the procurement process from initial ordering through installation assuring complete operational success. We believe that working hand in hand with Studio JBD and JGA was one of the best decisions The Nassau Club made during the renovation process.!"



- Steve Pieretti, General Manager, The Nassau Club, Princeton, NJ

“Working with the JBD purchasing department was incredibly easy and stress-free. They stayed on top of every detail insuring that all of our products not only met our quality demands but, were here and ready for an on- time installation. The synergy between the designers and the purchasing department was nothing short of invaluable as we went through the project.”



Mike Walker, General Manager. Cape Cod National Golf Club